The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, June 1, 2017 to May 31, 2018)*

Part – A

Data of the Institution
(data may be captured from IIQA)

1. Name of the Institution   SREE SEVUGAN ANNAMALAI COLLEGE, DEVAKOTTAI

- Name of the Head of the institution :   DR.RM.K.RADHAKRISHNAN

- Designation: PRINCIPAL

- Does the institution function from own campus: YES

- Phone no./Alternate phone no.:   04561 272251, 279208

- Mobile no.:   8838349215

- Registered e-mail: dvkssac@yahoo.co.in

- Alternate e-mail :   dvkssac@gmail.com

- Address   :   DEVAKOTTAI EXTENSION

- City/Town   :   DEVAKOTTAI

- State/UT   :   TAMILNADU

- Pin Code   :   630 303

2. Institutional status:
- Affiliated / Constituent: Affiliated
- Type of Institution: Co-education/Men/Women **Co-education**
- Location : Rural/Semi-urban/Urban: Rural
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing (please specify)   Grants-in-aid

- Name of the Affiliating University: ALAGAPPA UNIVERSITY, KARAIKUDI
- Name of the IQAC Co-ordinator :   DR.A.S.ARULSAMY
- Phone no. :   04561- 272251

  Alternate phone no.   04561- 279208

- Mobile: 919488006463

- IQAC e-mail address: dvkssaciqac@gmail.com

- Alternate Email address: arulsamy2011@gmail.com

3. Website address: www.sreesevuganannamalaicollege.org.in
    Web-link of the AQAR: (Previous Academic Year):   www. http://
http://sreesevuganannamalaicollege.org.in/AQAR%202019-20.pdf+++++
    For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

4. Whether Academic Calendar prepared during the year?   Yes.

    If yes, whether it is uploaded in the Institutional website:

Weblink:

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1st	B	2.60	2014	from:2014 to: 2019
2nd				from: to:
3rd				from: to:
4th				from: to:
5th				from: to:

6. Date of Establishment of IQAC: DD/MM/YYYY: 03.10.2011

7**.** Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Conducting Seminars/Conferences/ Workshops 1) International Conference (Tamil) 2. Workshop (Tamil) **Conducting e-quizzes**		

> *Note: Some Quality Assurance initiatives of the institution are:*
>   *(Indicative list)*
> - *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements*
> - *Academic Administrative Audit (AAA) conducted and its follow up action*
> - *Participation in NIRF*
> - *ISO Certification*
> - *NBA etc.*
> - *Any other Quality Audit*

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

   *upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year: 3

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website…….
Yes/No Yes
   (Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

        If yes, mention the amount: Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

   * Enhancing the multi-media approach of teaching-learning

   * Encouraging the Departments to conduct Seminars/Conferences/ Workshops.

   * Promoting the e-content development and use of open resources for the blended mode of teaching-learning.

   * Encouraging the faculty to conduct webinars and e-quizzes

   * Creating awareness among the students and the public about Covid-19.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Organizing Online classes in the wake of Covid19	1. Teachers were given orientation on using online platforms such as Google meet, Zoom, Google class
2.To organize Deeksharambh (Student Induction Programme)	One day Student Orientation Programme was organized on virtual mode .
3. Enhancing the learning experience of students in online mode	All the classes were conducted through online mode with active interaction of the students.
4.Crating awareness about the Covid19 among the public.	Covid19 Awareness Rally was organized in the Devakottai town. (Economics dept) Covid19 awareness programme conducted in the village adopted (Zoology Department)

14. Whether the AQAR was placed before statutory body?   Yes /No: Yes

   Name of the Statutory body: College Council   Date of meeting(s):

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?
Yes/No: No   Date:

16. Whether institutional data submitted to AISHE: Yes/No: Yes

   Year: 2021   Date of Submission: 13.02.2023

17. Does the Institution have Management Information System?
   Yes. Partial.
   If yes, give a brief description and a list of modules currently operational.
   (Maximum 500 words)
      Management Information System is used in our college in some areas such as Digital Transfer certificate, Digital Student Application, Merit list generation and Students databases. This year online application has been introduced. Salary administration is through online web pay roll. PFMS and Tally ERP in Financial Management for transparency and effective flow of funds. Online feedback systems for the stakeholders is also provided.

Part-B

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum is designed by the university and revised once in three years. It aims at Outcome Based Education to ensure updated information, fulfil current needs and improve the quality of higher education. With regards to the Preparation of Pos, PSOs, and Cos, every department charts the Programme Outcomes (Pos), Programme Specific Outcomes (PSOs), and Course Outcomes (Cos) for their programmes and courses. Course Syllabus along with Course Outcomes and Programme outcomes is sent to all the students through email and also uploaded in the college website in the respective Department section. Department Meetings are conducted at periodic intervals to discuss the courses and programmes to be implemented for effective delivery of the curriculum. Every three years, we have the flexibility in choosing the allied and skillbased papers from the curriculum design. Lesson Plan ensures well-planned delivery of curriculum to the students and hence all staff members are asked to prepare the Lesson Plans for their respective courses with their Course Outcomes (Cos) through well-planned documents. We channelize our efforts in the process of teaching and learning, using appropriates methods and techniques suitable to the learners and subjects. Textbooks and technologies are used to make the learners know the point of the view of their curriculum. Digital platforms such as Google Classroom, Google Meet are used by our staff members as curriculum delivery methods and they are properly documented. After finding the learners' learnability through assessments, special attention is given to them. Remedial Coueses and Enrichment Classes are offered to weaker students to perform better in their next exams. Enrichment classes are conducted for bright students. Regular class tests are conducted before the commencement of the class hours. Bridge Courses for the first-year students are conducted in order to bridge the gap between two levels of competence. Core papers are major papers handled by the staff members of the concerned department. Course outcome, lesson plan, and e-notes are prepared by the teaching staff members for effective delivery of the curriculum to the students. Non-Major Elective Course aims to modify the behavioural tendency by experience. Allied papers offer choices to the students to select courses from the list of the allied papers. In the social context, extension activity is part of their learning. It makes them aware of the needs, norms and the demands of contemporary society. Interdisciplinary Skill Papers; Effective Employ-ability skills, Competitive Examination Skills, value education, basic internet and office automation, fruit vegetable preservation and equipment handling papers are chosen by our college to impart the skills ability of the students. Teachers conduct tasks and activities for learner interpretation and performance in the class – for the whole class, group. Pair or individual tasks and activities bring the greater impact of curriculum on students.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
No				

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
No			

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG

Already adopted (mention the year) 2011 Already adopted (mention the year) 2011 **COURSES IN PROGRAMMES (as reflecting in the University website):**				**8**	**4**

COURSES IN PROGRAMMES (as reflecting in the University website):

     The UG programme consists of a number courses. The term 'course' is applied to indicate a logical part of the subject matter of the programme and is invariably equivalent to the subject matter of a 'paper' in the conventional sense. The following are the various categories of courses suggested for the UG programmes.

     Part I – Language Courses (LC) (any one of Tamil, Hindi, Sanskrit, Arabic or special subject designed in lieu of the above).

     Part II – English Language courses (ELC) or special subject designed in lieu of.

     The Language courses and English Language Courses are 4 each / 2 each in number and the LC and ELC are meant to develop the students' communicative skill at the UG level. Core courses are the basic courses compulsorily required for each of the programme of study.

Part III includes **Core Course (CC), Allied Course (AC)** and **Elective Course (EC).**

    i) Core courses are the basic courses compulsorily required for each of the programme of study. These will be related to the subject of programme in which the candidate gets his / her degree. The number of Core Courses shall be 15 for B.A./B.Sc. and 18 for B.Com/B.Com(CA)/ B.Com (CS)/BBA.

    ii) Allied Courses cover preferably two disciplines that are generally related to the main subject of the programme. **Each discipline shall provide 4 Allied Courses**. The students of each Department may select two Allied courses each from two disciplines.

Elective Courses are three in number for each UG programme. Each discipline shall provide three sets of Elective Courses (each set contains 2 Elective courses). Out of which, a student is required to choose three Elective courses from the options given in the respective Discipline. Six Elective Courses are given to the students. A student shall choose three Elective Courses from the list of Elective Courses offered at their respective disciplines.

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
No of Students	No	

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year - Nil

Value added courses	Date of introduction	Number of students enrolled

1.3.2 Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
Nil	

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	No	Yes	Yes

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedbacks from various stakeholders play a key role in shaping the future course of the institution. The Feedback on the curriculum acts as a moderator for institutional incremental changes and reforming the curriculum that suits the local needs. Every year, feedback is obtained from the students regarding curriculum aspects such as quality and quantity of syllabi. Suggestions from council members is consolidated and final draft is obtained for making necessary changes. Faculty members who are designated as Chairperson or Member in Board of Studies pour their suggestions and help in altering the syllabi according to latest development needs. The suggestions derived from the council meetings is placed before college governing body for necessary measures. Consolidated Feedback report is once again discussed in the college council meeting and necessary suggestions are implemented in the next academic year in all possible modes.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
Govt.courses	298	470	265

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2020-21	985	93	81	18	70

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT *(LMS, e-Resources)*	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
81	81	Open and online resources	4	Nil	Open resources

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentor system in our Institution acts as an interface between mentor and students. Its purpose is to provide guidance to the students on the academic matters and to maintain professional relationship between students and the faculty members. Based on student's strength, each faculty members are assigned 20-25 students for the whole programme duration. One faculty member would be a mentor for a group of students. The Mentor identifies the problems academically and personally faced by slow learners and first generation learners, rectifies their problems, and encourages learners at advanced level. The Mentor maintains the student's profile. He/She helps the students with exploring careers, setting goals, developing contacts and identifying resources. The Mentor often interacts with the students and monitors their academic performance and attendance and also is responsible for the attendance, studies and good manners of the assigned mentee. The mentors counsels the students with the help of the HOD for improving their academic performance and attendance. Meetings with the parents of the students are conducted after the publication of result every semester to discuss on academic performance and other

personal problems. Counseling cell for both genders and Internal complaint committee are established in our college to address the student's grievances both on academic and personal issues. Career guidance committee mentors the students related to career development, employment opportunities, higher education and On-campus and Off-campus placement drives. Students are also provided adjunct platform to enable ICT learning through Massive Open Online Courses (SWAYAM platform). In the mentoring process, all necessary information related to the student's profile, attendance particulars and academic records such as semester wise internal and external examination performance and etc. are initially collected by the mentor through the student database format provided by the IQAC. This system has been fruitful in fostering our students towards overall development.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
1078	81	1:14

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
51(aided posts) 50(Full time)+1(Part-time)	50	Nil	Nil	40
30 (Self-Financing Staff)	30	Nil	Nil	Nil

2.4.2 Honours and recognitions received by teachers
(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil			

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year – Done by the Univesity.

Progra mme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250

words)

The College follows religiously the systematic pattern of functioning based on the academic calendar. At the beginning of every year, academic council meeting is convened, and internal examination dates are fixed. The fixed dates are mentioned in the academic year and the calendar is distributed to the students in the beginning of the semester itself. Three internal tests are conducted. Timetable is displayed in college website, respective Department notice board. Answer sheets are given to the students and students note their marks. In case of discrepancy, internal marks are displayed in the notice board, website and Classmate portal. If any student misses the internal test, additional chance is given.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes
for all programs offered by the institution are stated and displayed in website of the institution
(to provide the weblink)

2.6.2 Pass percentage of students

Program me Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
UG	BA/B.Sc/ B.Com/ BBA	285	280	98
PG	MA/M.Sc/ M.Com	45	45	100

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects *(other than compulsory by the College)*				
International Projects				
Any other(Specify)				
Total				

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (**IPR**) and Industry-Academia Innovative practices during the year - Nil

Title of Workshop/Seminar	Name of the Dept.	Date(s)

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
Nil				

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
Nil		

Name of the Start-up	Nature of Start-up	Date of commencement
Nil		

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International
Nil		

3.3.2 Ph.D.s awarded during the year *(applicable for PG College, Research Center)*

Name of the Department	No. of Ph. Ds Awarded

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National			
International			

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops				
Presented papers				
Resource Persons				

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year - Nil

Nature of Activity	Participant	Source of financial support	Duration

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact	Duration (From-To)	participant

		details		

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	50 acres	nil
Class rooms	47	nil
Laboratories	6	nil
Seminar Halls	1	nil
Classrooms with LCD facilities	2	Nil
Classrooms with Wi-Fi/ LAN	Nil	Nil
Seminar halls with ICT facilities	Nil	Nil
Video Centre	Nil	Nil
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	Nil	Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	Nil
Others		

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Library automation						
Weeding (Hard & Soft)						

Others (specify)						

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	53	2	2	Nil	Nil	8	40		
Added									
Total									

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

………………… MBPS /GBPS

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content
nil	Nil	Nil	Nil

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. *(maximum 500 words)*   (information to be available in institutional Website, provide link)

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Nil	Nil	Nil
Financial support from other sources			
a) State Government	Educational Scholarships	512	13,20,142
b) National	Research Scholarships	3	50000

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
1)Bridge Course		340	Faculty of English department

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year – Nil

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
Nil	NA	NA

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
4	200	27			

5.2.2 Student progression to higher education in percentage during the year 2020-21

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2021-22	176	B.A./B.Sc./B.Com.			

5.2.3Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services) Nil

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET		
SET		
SLET		
GATE		
GMAT		
CAT		
GRE		

TOFEL		
Civil Services		
State Government Services		
Any Other		

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
College Sports Day	College level	210

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): Yes

5.3.2 No. of registered enrolled Alumni:

5.3.3 Alumni contribution during the year (in Rupees) **:** **Nil**

5.3.4 Meetings/activities organized by Alumni Association **:** **Nil**

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

6.1.2 Does the institution have a Management Information System (MIS)?
 Yes/No/Partial: Partial

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each)**:**

  ❖ Curriculum Development
  ❖ Teaching and Learning
  ❖ Examination and Evaluation
  ❖ Research and Development
  ❖ Library, ICT and Physical Infrastructure / Instrumentation
  ❖ Human Resource Management

	❖ Industry Interaction / Collaboration
	❖ Admission of Students

6.2.2 :   Implementation of e-governance in areas of operations:

- ❖ Planning and Development
- ❖ Administration
- ❖ Finance and Accounts
- ❖ Student Admission and Support
- ❖ Examination

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year - Nil

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year - Nil

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)

6.3.4   Faculty and Staff recruitment (no. for permanent/fulltime recruitment): Nil

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary

6.3.5 Welfare schemes for

Teaching	
Non teaching	
Students	

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

 (with in 100 words each**) – Done by the Local audit Department of the Government of Tamilnadu**

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)   Nil

Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose

6.4.2 Total corpus fund generated			

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done? Yes

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Yes	Yes	Yes
Administrative	Yes	Yes	Yes	Yes

6.5.2 Activities and support from the Parent – Teacher Association (at least three) – Nil

There are cordial interactions of teachers with parents during parent-teacher meetings. • Faculty members (under Tutor – Ward system) maintain attendance record of students. If a student shows poor attendance, then parents are informed about the same by faculty members and Principal, and subsequently meetings are arranged by the college authority with the parents. • In almost all cases, parents provide essential support and care to ensure proper attendance of their ward. • General PTA meeting is organized for the first year students to strictly follow the rules and regulations of the college. • Departmental PTA meetings discuss dress code, discipline, students' performance in co-curricular and extra-curricular activities, result and attendance. • Parents actively participate in College Development activities. Feedback from Parents is obtained for quality improvement of the institution. • Parents are encouraged to follow up with the happenings in the campus and they are also encouraged to contact the respective mentor and head of the department.

6.5.3 Development programmes for support staff (at least three) – Nil

6.5.4 Post Accreditation initiative(s) (mention at least three) –
- Preparing and submitting AQAR
- Webinars and E-quizzes were conducted during the lockdown period to keep the teaching learning process active.

6.5.5
a. Submission of Data for AISHE portal   : (Yes /No) Yes
b. Participation in NIRF   : (Yes /No) Yes
c. ISO Certification   : (Yes /No) No
d. NBA or any other quality audit   : (Yes /No) No

6.5.6 Number of Quality Initiatives undertaken during the year - Nil

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to------)	Number of participants

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period **(from-to)**	Participants	
		Female	Male

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the College met by the renewable energy sources

1. Solid waste management

Solid wastes generated through normal activities are properly collected and segregated into biodegradable and non-biodegradable wastes. Bio-degradable wastes are further transported to different places where separate tanks are established for composting. The fallen leaf litters are also collected by the scavengers and moved to the compost tanks. Biodegradable wastes are composted with the help of earthworms,

and the vermi compost is used as manure for the organic coconut plantation in an area of one acre of land. This waste management through vermiculture practice is maintained by the Department of Zoology. Apart from this, N.S.S, N.C.C, Eco-Clubs and Swachh Bharath volunteers keep the campus neat and clean.

Non-degradable waste is stored and periodically lifted to the garbage yard of the Town Panchayats.

2. Liquid waste management: Stagnation of liquid wastes in the open environment may act as a prominent source for spreading of water borne diseases. We take utmost care in preventing water stagnation in our college. We have liquid waste origining from the Reverse Osmosis Units for water purification, canteen, restrooms, and laboratories. They are streamlined through pipelines and supplied to the trees. Canteen liquid wastes are flushed into the panchayat's water drainage system. Since, rainwater harvesting and groundwater recharging are one of the priority areas to make the water potable, we have eight rain water harvesting pit to increase the ground water. Restroom liquid wastes are collected and destined for septic tanks. Laboratory water wastes are collected and recharged in deep in the soil. 3. 3. E-Waste Management: The Ewastes are mainly generated from the Computer Science, Information Technology, Physics and other science laboratories. These wastes are periodically collected and disposed of through vendors. On rare occasions, the waste materials will be dismantled, refurbished for replacing spares.

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	Yes	1
Provision for lift	No	NA
Ramp/ Rails	Yes	1
Braille Software/facilities	NA	NA
Rest Rooms	No	No
Scribes for examination	Yes	NA
Special skill development for differently abled students	No	NA
Any other similar facility	NA	NA

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year - Nil

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff

7.1.5 Human Values and Professional Ethics   - Nil

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)

7.1.6 Activities conducted for promotion of universal Values and Ethics - Nil

Activity	Duration (from-------to-------)	Number of participants
College Handbook	01.07.2020	

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

Solid waste management
Rain Water Management
Compost Pit
Plastic Free Zone
Organic Manure Production
E- waste disposal

7.2 Best Practices

Practice 1: RISING TO THE NEED OF THE ONLINE TEACHING AND LEARNING IN THE PANDEMIC PERIOD. Objective: The Devastation COVID-19 had in the third world countries was more felt in the Domain of education and health sector. The mode of teaching learning drastically shifted from traditional classroom to the technologically advanced online platform. The students needed smart phones for participating in the online education. The teachers had skill up to use online teaching platforms such as Google class, Google meet and Zoom classroom. The pandemic created the need and the awareness to rise to the occasion to overcome the challenges in the way of effective teaching and learning. The teachers were provided digital knowledge by the Staff of the Computer Science Department. The implementation of the digital mode of teaching through open sources and freely available platforms such as Google suites, Youtube channel, Whatsapp etc. were practiced to enhance the learning experience of the students. E-contents were prepared to be sources of teaching and learning. Every department conducted e-quizzes for the students on awareness of Covid-19, academic subjects and current affair through Google forms in (core and allied papers). E-certificates were provided. In addition, 6 webinars were conducted
by various departments.
Practice 2. Mushroom culture as a part of skill development for the students of Zoology.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust
Provide the weblink of the institution in not more than 500 words

In line with the motto and the vision of our Institution, to provide affordable and quality education to the socially and economically downtrodden masses of this part of the state has been the driving force of all the activities of our college. Improving the infrastructure, effective delivery of the syllabus, implementing skill oriented courses, preparing digital materials of learning, collaboration with industries for hands on experience, organizing field trips, implementing project works, upgrading library facilities, arranging Spoken English classes, and computer classes etc., are some of the key measures of realizing the vision of the college. Our institute collects affordable fees for aided and self-finance streams not a penny more than what is prescribed by the government of Tamilnadu. Quality staff members play a vital role in providing quality education. Of the 50 regular faculty members 37 members have acquired Ph.D. and a few have PDF as highest degree. There are 5 LCD projectors used for multi-media classrooms. Apart from regular learning path, we are having Local chapter of NPTEL (an MHRD initiative) which is also supplemented to the students as adjunct platform in digital learning.
College library is updated with latest volumes of books and journals. Further, majority of the students lie on socio-economical weaker zones. Along with quality education, government scholarship is provided for them. In addition, we provide value education by rendering extension activity in adopted villages. This makes them to tune with social values. We have indoor and outdoor stadium to provide physical education to the students. Add on

courses such as computer skills, spoken English are also imparted to the students to enable them to compete in this competitive world.

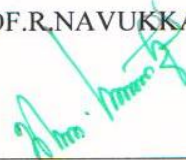8. **Future Plans of action for next academic year (500 words)**

1.Implementation of Management Information System *in totem*
2. Signing of more number of Memorandum of Understanding (MoU)
3. To conduct Faculty Improvement Program
4. To Collaborate with Other Institutes.
5. To enhance extension activity for the students
6. To Include SBS/NM papers in Centralized Continuous Internal and external assessment.
7. To organize internship for Students.
8. To Enhance the enrollment in NPTEL/SWAYAM courses
9.To apply for additional vocational courses.
10. To conduct programs for non-teaching Staff.
11. To establish National Digital Club (NDL)
12. To construct additional classrooms.
13. To introduce soft skill program through external agency
14. To motivate the faculty members to apply for Research guides
15. To upgrade the departments as Research center.
16. To introduce Learning Management Software
17. To Create Google Classroom as E-learning practice.
18. To organize webinar and e-quizzes for students.
19. To create linkage with industry/company for students project work.
20. To motivate the faculty members for publication of research papers in peer reviewed papers.
21. To implement external mode for academic and administrative audit
22. To organize Gender Sensitization Program through NSS, NCC, YRC and RRC.
23. To Develop Short Learning Objects (SLO) for digital learning.

Name : DR.A.S.ARULSAMY

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Signature of the Coordinator, IQAC

Name PROF.R.NAVUKKARASU

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Signature of the Chairperson, IQAC

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For Communication with NAAC

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